

Olean City School District  
Operations Committee Meeting  
410 West Sullivan Street  
Tuesday, September 5, 2017  
4:30 pm

Present:        Frank Steffen, Jr.                      John Bartimole  
                 Paul Hessney                         Jen Kless  
                 Jen Mahar                                 Rick Moore  
                 Mary Hirsh-Schena                      Vicki Zaleski-Irizarry

Guest:            Larry Jodush, OIMS Teacher

#### Textbook Review

- Jen Kless and Larry Jodush reviewed Science textbooks for grades 6, 7, and 8
- The committee will recommend the textbook purchase to the BOE for approval at the September 12<sup>th</sup> meeting
- Grade 6 to be purchased this year; grades 7 and 8 to be purchased over the next couple of years

#### Confidentiality Agreement

- The Board of Education Confidentiality Agreement was reviewed and will be finalized

#### Superintendent Evaluation Tool

- The current evaluation will be used for the 2017-2018 school year; will transition to a new tool for the 2018-2019 school year

#### Fingerprinting – non-district employees

- The district currently pays for volunteer coaches and non-instructional staff; should it pay for the fingerprinting of service organizations/providers that the district contracts with?
- The committee felt that the service provide or its employee should be responsible for paying for the fingerprinting

#### Other

- District Dashboard to be presented at the October 3<sup>rd</sup> meeting
- Parent Engagement – what is being done district-wide; what can be done to improve/enhance; Community Schools initiative; Open Houses were well attended;
- Gifted & Talented Program – what is the district doing?
- PR – positive messages regarding district, students, faculty, and staff; speak with one voice (Superintendent or BOE President)
- “Don’t Opt Out” article for newsletter
- Scholarships – invite Mike Howard to a committee meeting to review current scholarships and opportunity to obtain/create more

#### 2017-2018 Committee Goals

- Cycle to review textbooks and curriculum maps
- Review policies
- Data analysis (add SWD to the list) – where we are; we do we want to be
- Parent involvement/family engagement – be pro-active
- Differentiated learning – collect data for one year to determine what is currently being done; financial impact of incorporating in the 18-19 budget (ie, STEM, STEAM, Susan Hentz)
- ESSA implementation – training/impact on schools)

Meeting adjourned at 5:50 pm.

Next meeting October 3, 2017 – WW Conference Room